



From start to finish we manage it all

Project Management can be a daunting task, leave it to the experts.

Project management of the lift works in your building can be a daunting task and if not managed correctly it could:

- Lead to delays.
- Run over budget.
- Leave tenants and owners frustrated.
- Result in unsafe practices or an unsafe workplace.
- Cause irreparable damage to your business or reputation.
- Result in a poor quality project outcome.

With proper planning and processes all of the above can be avoided.

Minc Elevator Consulting (MEC) specialises in Project Management of the works and can take care of it all.

A well managed project starts with a good design, a high quality contractor, and a professional Project Manager to oversee it all. MEC are specialists in Project Management, and using the **MEC Project Management Plan** ensures the best outcome for your project.

We design and specify the best solution for your existing or new building, and select the right contractors for the works.

The **MEC Project Management Plan** is then used to manage the whole process ensuring all interfaces and co-ordination occurs as planned. To keep all parties informed, the following sections are controlled and monitored by MEC:

- Site Specific Conditions
- Scope of Works
- Schedules
- Design and Approvals
- Safety Plan
- Quality plan
- Maintenance during Contract Works
- Project Personnel
- Cash Flow
- DLP Maintenance
- On-going Contract Maintenance
- Tenant / Owner Interface

Over 45 milestones are monitored and controlled by Minc Elevator Consulting. Contact MEC and let us manage it all for you.

Why Minc Elevator Consulting?

- **Experience**
With over 100 years experience in the lift industry, locally and internationally MEC knows the lift business. MEC knows the people, the product, the processes of lift companies and applies that knowledge for the benefit of MEC customers.
- **Quality and Safety**
With accreditation in Pegasus and CM3 safety systems, when combined with ISO 9001, MEC is serious about quality and safety. All partners are trained in quality auditing and quality management systems, which are used throughout the MEC organisation.
- **Project Management**
The exclusive MEC Project Management plan ensures that we manage all aspects of major works performed on your behalf, MEC will do it all.
- **Results**
Using the MEC selection criteria ensures that we appoint the right service provider for each scope of works, this combined with the MEC initial overhaul program, ensures you get immediate improvements and results.
- **Minc Network**
The Minc Building Services network covers over 1500 specially trained and approved tradesmen, MEC has access to that network and can ensure all work can be performed with one point of contact.
- **National and International Partners**
MEC can service your needs in all major cities in Australia and with international alliances in many locations around the world.

FAQ's

Q: Why can't I manage the process myself?

A: The management of projects is time consuming, and the planning steps need to occur on time and in the right sequence, if it doesn't, costs overrun and delays will occur. It is best to leave it to the experts.

Q: How do we manage to keep the tenants informed during the works?

A: This is a key consideration and component of the MEC Project Management Plan. Regular tenant communication is vital for smooth project delivery.

Q: If we proceed with a modernisation or replacement can we maintain a lift service throughout?

A: In a multi lift installation, yes you can, apart from some minor downtime.

Q: Will there be works required by other trades for the completion of the lift project?

A: Yes there will be. Again it's a key component of the MEC Project Management Plan and we will manage the coordination of all trades.

Q: Will there be much noise throughout the works?

A: There will be minor noisy works depending on the extent of work performed. It will be planned at the times best suited to the building's tenancy and operations.